



## CLETS MISUSE INVESTIGATION REPORTING

Calendar Year 2018

Regardless of whether your agency had any reported misuse, submit this form by February 1 of each year for the previous calendar year. Include the number of investigations performed related to CLETS misuse and include any disciplinary action taken, if applicable.

Agency Name Downey Police Department

Address 10911 Brookshire Ave. Downey, CA 90241

Person Completing Form Jennifer Burkhardt Email Address jpreda@downeyca.org

Telephone Number (562) 904-2318 ORI CA0192000 County Los Angeles

1. Total number of investigations performed related to CLETS misuse:

a. Pending 0 + b. Closed 0 = Total Performed 0  
(1a + 1b = 2a + 2b + 2c)

2. Of the total number of investigations performed, how many originated from:

a. Private citizen complaints 0  
b. Internal within your department 0  
c. From another agency 0

3. Number of each type of action taken on misuse violations:

a. No action taken 0  
b. Administrative action:  
Counsel 0 Reprimand 0 Suspension 0  
Resignation 0 Termination 0 Other 0 = Total 0  
c. Criminal complaints filed:  
Infraction 0 Misdemeanor 0 Felony 0 = Total 0  
d. Number of convictions from criminal complaints filed:  
Infraction 0 Misdemeanor 0 Felony 0  
Unknown 0 = Total 0

4. Total misuse violations found from investigations: 0  
(3a + 3b + 3c + 3d)

California Department of Justice  
CLETS Administration Section  
P.O. Box 903387  
Sacramento, CA 94203-3870

Telephone: (916) 227-3677  
Fax: (916) 227-0698  
E-mail: [CAS@doj.ca.gov](mailto:CAS@doj.ca.gov)